

**IDAHO BOARD OF EXAMINERS OF RESIDENTIAL CARE FACILITY  
ADMINISTRATORS  
Bureau of Occupational Licenses  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063**

**HEIDI BROUGH NYE - CHAIR  
KRISTEN E HYDE  
NATALIE M NATHAN  
ANN F WHEELER  
LINDA L SIMON**

**AGENDA**

**4/11/2019**

**10:00 AM MDT Roll Call**

**Introductions**

**Approval of Minutes [1/24/2019](#) [Action Item]**

**Bureau Staff:**

Kelley Packer, Bureau Chief  
Legislative Update [Action Item]  
Rob McQuade/Nicholas Krema, Legal Counsel  
Proposed Laws and Rules [Action Item]  
Dawn Hall, Deputy Bureau Chief  
[Financial Report](#)  
Julie Eavenson, Administrative Support Manager  
Board Vacancies  
Travel Policies & Vouchers  
Eric Nelson, Board Prosecutor  
Memorandum [Action Item]  
Lori Peel, Investigative Unit Manager  
[Investigative Report](#)  
Cases for Board Determination [Action Item]  
Nicholas Krema, General Counsel  
Reconsideration of Board Decisions [Action Item]

**Old Business**

**1. To Do List [Action Item]**

**New Business**

- 1. Set Next Meeting Date [Action Item]**
- 2. Public Comment [Action Item]**
- 3. Board Elections [Action Item]**
- 4. National Association of Long Term Care Boards Conference Attendance [Action Item]**
- 5. Correspondence [Action Item]**
- 6. Applicant in Support of Application [Action Item]**
- 7. Review Application Draft [Action Item]**
- 8. Continuing Education Course Application Review [Action Item]**
- 9. Application, CE Audit, and CE for Reinstatement Review [Action Item]**
- 10. Signature Template, Sign Minutes, Vouchers, and Honorariums**

**Adjourn**

**Note: Executive Session to be held as may be appropriate. Times are approximate. The order in which items appear on the agenda is subject to change without further notice.**

For more information contact [BETSY DUNCAN - \(208\) 334-3233 or rca@ibol.idaho.gov](#)